**Computer**

**Class- 7th (Planner)**

**(April)**

 **Chapter 1:- Introduction to computers**

**(May)**

 **Chapter 2:- More on MS-Windows 7**

* **Window explorer**
* **Libraries in Windows 7**

**(July)**

**Chapter 2:- More on MS-Windows 7**

* **Changing views of files/ folders**
* **Organising files and folder in windows explorer**
* **Creating shortcut on desktop**
* **Grouping shortcut on desktop**
* **Grouping files/ folders**
* **On-Screen keyboard**
* **CD-Burning**

**(August)**

 **Chapter 3:- More on Ms-Excel 2007:- Formulae and functions**

**(September)**

**Chapter 4:- Charts in Ms-Excel 2007**

**(Syllabus for SA-1)**

 **Chapter 1:- Introduction to computers**

 **Chapter 2:- More on Ms-Windows 7**

 **Chapter 3:- More on Ms-Excel 2007:- Formulae and functions**

**(October)**

 **Chapter 5:- Computer Virus**

**(November)**

 **Chapter 6:- Learn to use Adobe Flash CS3**

**(December)**

 **Chapter 7:- More on Internet**

**(January)**

 **Optional topics**

* **Enjoy Picasa**
* **Graphics in QBasic**
* **Library functions in QBasic**

**(February)**

* **Getting started with C++**
* **Getting started with JAVA**
* **More on MS-Excel 2010**

**(Syllabus for SA-2)**

 **Chapter 4:- Charts in MS-Excel 2007**

 **Chapter 5:- Computer Virus**

 **Chapter 6:- Learn to use Adobe Flash CS3**

 **Chapter 7:- More on Internet**

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